



Secretary:
P.O. Box 20
PAKENHAM VIC 3810

Phone: 0401 271 627
Email: pakenhamshow1@bigpond.com
Website: www.pakenhamshow.org.au

**SATURDAY, 14 MARCH,
2026**

PAKENHAM SHOW TRADE SPACE / FOOD STALL CONDITIONS

1. The Pakenham & District Agricultural & Horticultural Show Society Inc. is not responsible for any loss of, damage to, or theft of any Applicants property, whilst on the Showgrounds. All Applicants must carry their own insurance cover for loss of, damage to, or theft of any property, or otherwise be responsible.
2. The original Trade Space Application Form must be returned to the Secretary, together with the appropriate fee, **no later than Wednesday, 4 March, 2026** otherwise it will be assumed that you do not require space.
3. Stand or van site operators **must** provide a suitable vehicle, trailer or tent and **must not** be in a shabby or unsightly condition. All displays must be of a standard acceptable to the Show Committee.
4. All tent pegs, guy ropes and vehicles (where allowed), **MUST** be **within** the site allocated to each applicant.
5. Generators **MUST MEET REGULATION FOR NOISE.**
6. All marquees must **MEET REGULATIONS FOR TIE-DOWNS.**
7. Stand sites must be completely erected or setup prior to 8.00 am on Show Day.
8. All Stall/Stand holders' vehicles not being used for display are to be removed from site prior to 8.00 am.
9. Where needed, **stand sites must be serviced by 9.00 am** and holders must work within their own site, and not proceed onto the walkway.
10. Sub-letting of sites is **definitely not** allowed.
11. There is **NO** power onsite.
12. Under Occupational Health & Safety Legislation in the State of Victoria, together with Australian Standards Regulations all portable electrical equipment, electrical power boards and leads must be approved and tagged by an electrician. Gas bottles must be stamped prior to use at the Show and are subject to inspection by our Health and Safety Officer.
13. All leads **MUST BE TAGGED TESTED TO CURRENT DATE.**
14. All leads **IN OPEN MUST BE COVERED.**
15. **NO A-FRAMES FOR ADVERTISEMENT ON SHOW DAY PERMITTED.**
16. Glass Bottled Beverages and the use of glasses for drinking are not permitted on the Showgrounds.
17. As we are an all-weather show **NO REFUNDS** will be given due to adverse weather conditions.
18. IF **TOTAL FIRE BAN** is called on show day; vendors with naked flame must have CFA approved paperwork.
19. Refund of application monies can only be given if cancellations are submitted in writing at least two weeks prior to the show.
20. If temperatures reach 33 degrees – animal welfare must be adhered to.

**APPLICATIONS WILL ONLY BE ACCEPTED BY EMAIL WITH ALL INSURANCE PAPERS UPTODATE. THESE PAPERS WILL BE CHECKED ON ACCEPTANCE.
APPLICATIONS MUST be accompanied by EFT PAYMENT AND RECEIPT OF PAYMENT**

PAYMENT

EFT

Account Name: Pakenham & District A & H Society Inc
Bendigo and Adelaide Bank Limited
BSB: 633 000
Account Number: 138630892
Reference Name:

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IF NOT ON TRADE STAND LIST ON ENTRY – NO ENTRY. We thank you for your understanding.

Supporting documents to be submitted with your application:

1. Copy of Current Public Liability Cover (incl. Product Liability where necessary)
2. Copy of Current Food Safety Programme Template for Temporary Event
3. Copy of Current Food Act Registration from your relevant Council/Shire
4. NOTE: If total Fire Ban declared – Permit to operate

BANNED ITEMS - In accordance with the Societies charter to promote a family atmosphere and entertainment, we request that site holders respect the spirit of this charter and refrain from selling and exhibiting items of explicit and obscene nature or items promoting or referring to prohibited substances. The Society reserves the right to request that a site holder remove any item deemed to contravene with this condition. Items that are specifically banned in agreement with VAS Ltd and Victorian Showmen's Guild are as follows:

- Explicit and Hard-core T-shirts
- Explicit DVD's and Videos
- Fake cigarettes
- Fuel type fire lighters (Zippo)
- Iridescent hair spray,
- Trumpets
- Knives (including pen knives) – excluding appropriately packaged kitchenware sets
- Metal & Wooden Martial Art Nunchakus
- Laser Penlights and or Laser Toys
- Playing Cards – nude or lewd
- Pressure Pack Fart gas
- Pressure Pack Snow
- Pressure Pack Silly String
- Drug Related Goods (including Cocaine Kits, Bongs, etc.)
- Stink Bombs
- Water pistols no longer than 150mm
- Water bombs.

**** Toy Guns are acceptable, however the following are NOT:**

- Guns that are designed to Project any form of Object or Projectile
- Pellet Guns
- Ball Bearing Guns
- Replica Guns (Bullet Type)
- Pop Downs (Throw Downs)
- 8 Shot Caps, Strip Caps, Roll Caps - (Caps only banned)
- Fireworks or Crackers

These items may not be sold as part of the above agreement.

PAKENHAM SHOW – SATURDAY 14th MARCH, 2026

TRADE SPACE APPLICATION

Company/Business Name			
Address			Post Code
Contact Person			
Telephone		Mobile	
Email			

DESCRIPTION OF GOODS:

We require an itemised list of any items classified as food and/or beverage **PRIOR** to your application being accepted.

TYPE OF UNIT: (Please circle)

CARAVAN / TENT / CAR / TRUCK

Have own Generator: **YES / NO**

Total measurements of site required (Must include **Draw Bar** and/or **Tent Guy Ropes**):

Frontage: metres and **Depth:** metres.

INVOICE FOR COSTS:	TOTAL
Minimum:	
Standard Site: Frontage: 3 metres. Depth: 3 metres. Price: \$100 (incl GST)	\$ 100.00
Additional Frontage: \$10 per metre in excess of 3 metres	
Additional Depth: \$10 per metre in excess of 3 metres	
Additional Frontage required in metres: @ \$10 per metre	\$
Additional Depth required in metres: @ \$10 per metre	\$
Note: ALL sites must have their vehicles / tents / caravans inclusive onsite, <u>within</u> the specified stand area booked and paid for.	
TOTAL DUE AND PAYABLE	\$ _____.

URGENT NOTE:

Completed form, money and insurance details MUST be submitted by Wednesday, 4 March, 2026. I have read the attached conditions and accept these conditions.

Signature: **Name:**

(BLOCK LETTERS)

Please note EFT Payment: **1b.** EFT Payment for \$ being total amount due and payable.

2. Copy of current Public Liability Policy (incl. Product Liability where necessary)

3. Receipt of payment.

NOTE: All applications are due on the nominated date and will be processed in order of receipt and must be fully paid for. **DEFINITELY NO LATE APPLICATIONS ACCEPTED.**